



CLEAN CITIES, BLUE OCEAN

Request for Applications – Questions and Answers

Opportunity Number: CCBO-RFA-Philippines-WWEE-002

Issuance Date: November 8, 2021

Deadlines for Applications: January 7, 2022, 5:00 pm Philippine Standard Time

Submissions: jess.dizon@cleancitiesblueocean.org

Question 1 What is the grant type that will be issued for this solicitation?

Answer 1 The grant type will be determined during the pre-award stage. CCBO will conduct a pre-award survey to gauge the grantee’s administrative and programmatic capacity to manage USAID funds. This will be discussed and finalized together with the organization selected. As noted in the solicitation, CCBO will select one of the following grant types:

Fixed Amount Award (FAA): The grantee and CCBO will establish a set of pre-identified milestones with a fixed payment tied to the successful completion of the milestone. Activities and outcomes must be priced with reasonable degree of certainty for this type of grant (e.g., conferences, studies, surveys, workshops, etc.).

Simplified Grant (SiG): Activities are usually simple in nature and funds are reimbursed based on actual costs incurred.

Standard Grant (SG): Activities may be more complex in nature and funds are typically advanced in 30-day installments based on anticipated projections and reconciled every month.

Question 2 Does the \$150,000 grant need to be liquidated entirely?

Answer 2 The release of funds is contingent to the grant type issued to the grantee. For the milestone-based (FAA) grant, CCBO will apportioned the total amount to the identified deliverables. For reimbursement grants (SiG/SG), CCBO will reimburse and process the incurred actual costs every month.

Question 3 How many hours/sessions are estimated to be completed per batch for the Advanced Business Training Course?

Answer 3 The total hours are determined based on the curriculum development. Hours per

session is estimated not to be below 4 hours. Sessions are determined based on the results of the training needs assessment. Preferably, all session should be attended by the participants.

Question 4 How long is the Incubation period? Can this be determined by the grantee?

Answer 4 The number of sessions will be based on the training needs assessment that the grantee will need to conduct as part of their project activities.

Question 5 What forms are we required to submit for the salary verification of personnel? Is a certification acceptable?

Answer 5 The following documentation will be accepted to verify the personnel and consultant costs: current/previous pay slips, signed contracts, employee certificate and Job websites with proposed salaries (if position is vacant).

The budget verification documents will be reviewed during the pre-award with the selected grantee. The applicants are not required to present these documents when they submit their Full Application and attachments.

Question 6 How many hours are expected to be rendered by the mentors?

Answer 6 The WWEE Mentoring Program is not part of the scope for this solicitation. For more details, please refer to the recorded session.

Question 7 How many hours are expected to be rendered by the Subject Matter Experts?

Answer 7 The Subject Matter Experts will provide technical support in developing the curriculum and training. It is up to the applicant how the LOE will be identified and distributed among the Subject Matter Experts.

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